

Parent-Teacher Meeting. How to Conduct It?

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Abstract: The article talks about the importance of holding parent meetings at school. There are also examples of how to behave to a teacher in order to get the favor of parents.

Keywords: parent-teacher meeting, homeroom teacher, work with parents, exemplary behavior.

Introduction

What is a parent-teacher meeting?

At a parent-teacher meeting, parents gather in a classroom or hall. The headmaster and the teacher give the necessary explanations. They express their expectations from their parents. They also want to hear advice and expectations from parents. In some cases, parents sit at their children's desks in the classroom. When the teacher says the student's name, the parent stands up. The things they don't want to hear about the student are listed one by one. All parents listen to numerous complaints by the minute. Usually parents are confused by this situation. A parent relieves his child of this pain at home. Parents who do not want to face such a situation usually do not attend parent meetings.

Of course, not every parent-teacher meeting goes like this. It shouldn't be like this... Parent meetings should be meetings where joint decisions can be made. The decisions that need to be made should be based on the exchange of ideas between parents and teachers. To do this, the meeting rooms should be prepared accordingly. For example, you should prepare an environment in which parents can chat over tea; parents should be able to take turns talking about their children with the teacher at the table. Thus, the parents' meeting room ceases to be a "courtroom". This way, parents will be more realistic about their children. The teacher will also be able to explain the student's problems in a convenient way.

A parent-teacher meeting is held to discuss the student's situation at school and find solutions to his academic and behavioral problems. The strengths and weaknesses of students in individual subjects, extracurricular skills and language proficiency levels are assessed. Most parent meetings are held without students. Although some studies show that "student participation in parent meetings increases the effectiveness of their learning," students tend not to attend them. Meetings are often held by teachers who play a more active role in the exchange of knowledge. Parents are mostly listeners.

Recommendations for holding parent-teacher meetings

In the past, when students were handed over to the teacher, they said: "The meat is yours, the bones are mine." Now this understanding has given way to teamwork, the exchange of ideas and gymnastics for the brain. The cooperation of teachers, students and parents comes to the fore. At this stage, parent meetings become important. The teacher needs to meet with parents periodically to get information about the student, get to know him better and cooperate with parents in his

development. Teachers should develop good relationships with families and try to benefit from parent-teacher meetings. What should teachers do before, during and after the parent meeting?

Make an announcement about the meeting on time: the announcement of the meeting must be made at least 10 days in advance so that parents can adjust their schedule. If the announcement is made shortly before the meeting, it may contradict the parents' schedule. Even if the announcement is made on more distant dates, the parent may forget about the meeting. The announcement must indicate the date, start and end time, as well as the agenda of the meeting. Advertisement; This can be done by mail, SMS or in the form of notes that will be sent to the student.

Prepare the class for the meeting: The atmosphere in the school and classroom is important for the perception of parents and for a productive meeting. To do this, first of all, classes should be prepared in accordance with the meeting. For example; there should be student papers on the blackboards. There should be no extra objects, tools and equipment in the classroom that create crowding. In other words, the atmosphere of the meeting should be felt in the classroom and school.

Welcome your parents as guests. The parents who come to school are primarily the parents of the students you teach. Therefore, they deserve special attention. Parents should meet the teacher with a smiling face as guests. He should strengthen the perception of the "guest" among parents with his clothes and elegance.

Change the negative perception of parents: Since the student years, parents have had an idea about parent meetings. Some of them may be positive and some may be negative. It can be difficult for teachers and parents to understand with what attitude they come to a meeting against the school, class and teacher. For this reason, the worst case should be considered! In order to change the perception of a parent who comes to school with a negative perception, first of all, the teacher needs to pay attention to his appearance and attitudes. An elegantly dressed, kind and smiling teacher can eliminate the negative perception of parents. Teachers should meet parents at the classroom door and take good care of them. In addition, if you let him feel that he cares about his child and cares about his development, this will put an end to the negative perception.

Don't talk as if you are giving a lecture: The teacher who starts the meeting must first prepare the parents for the meeting with a little story. We should not forget that parents are sitting on the benches; He shouldn't talk like he's giving a lecture. He should not have the right to give advice to parents. He should always share the necessary information, "showing the glass half full", giving priority to positive issues.

Do not offend parents: the teacher may have serious problems with the student. This student should not talk about problems that will offend the parent in relation to other parents. Such issues can be resolved after the meeting or by arranging a meeting on another day. The teacher should make it a rule to be careful in this matter.

Don't blame your parents: As in the above article, statements accusing parents should not be used. This should be said in simple language, away from criticism and accusations. Thus, the teacher can preserve his dignity in relation to his parents.

Give Feedback: Give feedback to parents after the meeting. A thank-you letter will have a very positive impact on the next parent-teacher meeting. This thank-you message can be sent a few hours after the meeting via SMS, email, or social media messaging groups.

Share decisions: Decisions made at a parent-teacher meeting must be communicated to parents in writing. To do this, you can use email or communication channels in social networks. This way you give the impression that you are serious about the meeting.

Contact parents who did not attend the meeting: You can find out why they did not attend the meeting by contacting parents who did not attend the meeting. You should insist that the parent attend the next meeting.

Conclusion

Every parent who is interested in their child needs to attend parent-teacher meetings at school. You should attend them not only in order to be aware of your child's grades and academic performance, but also so that your child feels that his life is interesting to you. Sometimes, when parents often miss parent meetings, the child may be visited by various bad thoughts. Therefore, actively participate in your child's life and love him!

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